

# Packer compliance checklist

	Yes	No	NA
<b>Speeding – Risk types and control measures</b>			
<b>Have you:</b>			
Documented speed management and assurance policy and procedures that outline the control measures implemented	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Adhered to packing times and scheduled pickup times to minimise delays for drivers, however, if delays occur operators and drivers are advised in advance and steps taken so drivers are not directly pressured, or feel indirectly pressured, to exceed the speed limit	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Regularly reviewed business practices including packing times and delays in consultation with drivers and other impacted parties in the supply chain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Fatigue – Risk types and control measures</b>			
<b>Have you:</b>			
Documented fatigue management and assurance policies and procedures that outline the control measures implemented	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Trained packers, who may be able to assess the fatigue of the driver, with awareness of the signs of fatigue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Taken preventative action and report incidences of driver fatigue	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Monitored adherence to delivery windows, truck turnaround times and delays and take remedial action as required	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Reviewed loading/unloading arrangements and packing practices that may lead to delays in loading on a regular basis involving relevant parties in the supply chain	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Mass, Dimension and Loading – Risk types and control measures</b>			
<b>Have you:</b>			
Documented mass, dimension and loading management and assurance policies and procedures	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Provided drivers with accurate packaged goods/load weights and dimensions prior to or at the point of loading	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verified and monitored packaged goods or loads do not exceed the vehicle or combination mass and dimension requirements	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Communicated the way goods are packed in the load and details of load positioning to operators, drivers and other relevant parties in the supply chain, to maintain load stability and integrity	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verified packaged goods, unitising and containment systems are capable of supporting the weight of the load, withstanding the forces specified in the Performance Standards in the NTC Load Restraint Guide and are robust enough to withstand handling (e.g. being handled by forklifts)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>Vehicle Standards – Risk types and control measures</b>			
<b>Have you:</b>			
Engaged with the operator and other parties in the Chain of Responsibility to report on any unsafe or defective vehicles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Recorded and reported any observations of unsafe or defective vehicles	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Verified action was taken by the relevant party to repair or replace an unsafe or defective vehicle prior to use	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>