

Statement of Service

Date:

This certificate, without alteration or erasure is granted to:

Employee:		Date of Commencement:	
Position Held:		Date of Termination:	
Reason for Leaving:			

We do not issue personal references. Any information regarding the above may be obtained from the undersigned by telephoning.

A certificate of this nature is not issued to any employee who has:

- Been guilty of misconduct or has been dismissed for any offence.
- Left the Company's service without having given notice of intention to do so.

Yours sincerely,